

Sock 'n' Buskin Board Meeting Meeting Minutes | September 8th 2019

Welcome and Call to Order

Present	Absent
Natascha Sekerinski	
Sarah Sheils	
Sarah Ashton	
Gabrielle Goudie	
Emily Wilson	
Alex Wilson	
Georgie Adams	
Tyreike Reid	
Victoria Ricciardelli	
Neve Sugars-Keen	

Motion to Open

First: Sarah A

Second: Alex

Meeting Begins -

Round Table-Board Updates:

-Marketing

-Social Media: Ty

-Headshots up

-Will put spread on Instagram tonight with launch party photos

-Twitter is going well

-Graphics: Victoria

-Launch party photos are up on Facebook

-the next set will be Pride and Prejudice- Facebook header, cast list etc.

-needs help with poster distributions

-Internal Coordinator: Neve

-sent out the August monthly newsletter

-Will start on the September newsletter and blog post soon

-Treasurer: Emily

-finishing up the budget currently

-will get reimbursements sorted out soon

-Production: Gabrielle

- posting production form for production teams today
- meetings with production teams will happen after that
- figuring out lighting board on Tuesday

-Volunteer Coordinator: Georgie

- continuing to make volunteer database list
- will send out an email to remind people about volunteering with P&P coming up

-Webmaster: Alex Wilson

- board photos all up
- audition info on the website
- been putting up individual show pages- important dates, roles, summary
- next big things will be posting King Lear and Angels in America auditions
- merch arrangements will be coming up in October
- will be working with Victoria to come up with designs for merch
- Victoria: someone mentioned tank tops at the launch party

-Events and Accessibility: Sarah Ashton

-Accessibility

- make sure all font is legible (sans serif)
- 2 accessibility workshops for the board and production teams coming up
- will send out the link to sign up for a workshop as soon as possible

-Events

- Launch party was a success!
- Director's workshop coming up
- Monologue night on October 9th coming up
- Karaoke night coming up in November
- Holiday party coming up in December
- Exam distress in December
- Skating in January
- 48 hour scene challenge in February
- James street pub closing so we need a new place for the Willies this year
- Exam distress in April again
- all board members should attend events and encourage casts to as well
- making a Facebook page for the active members of SnB this year

-Artistic Directors: Sarah Sheils and Natascha Sekerinski

- over 120 signups at Expo who have now been emailed
- venues booked, rights bought, scripts being bought
- issues with paypal that are still in the midst of being sorted out
- possibility of making a season's pass
- should institute media release forms for SnB members

Production updates:

-Pride and Prejudice

- Auditions yesterday, callbacks today
- will try for first read through Saturday or sometime this week

Open forum:

-Alex:

- could have an option to buy merch at shows throughout the year

-Emily:

- don't have someone to build sets
- would be good to have someone who knows what they're doing
- could ask executive producer of CMTS, Taylor, for help and in return let them use costumes etc.

- Could reach out to the architecture course for building sets
- Send out a volunteer email asking who would be interested – Natascha

-Sarah S:

- trying to make space for CMTS in the costume room
- could explore the option of sharing costumes etc. with CMTS
- have to do set building on weekends now

-Ty:

- tell casts not to post photos until Ty has had a chance to post them on SnB social media channels

-Neve:

- we could try to reach out to high school students more
- difficult. There has been trouble in the past-Alex
- look into which high schools are doing what plays/books that could be related

-Natascha and Sarah:

- need an equity coordinator for the shows this year
 - Alex for P&P, Sarah for Angels, Victoria for Lear, Gabby for Eurydice
- please use Microsoft teams to talk about board related matters
- General expectations for board members
 - contribute 5 show hours (set painting, construction, postering, audition tabling)
 - expected to attend all board meetings if possible
 - events are mandatory unless you cannot make it
 - sexual assault policy amendment written by Ty to be voted in next meeting
 - should include online activity such as messages in sexual harassment -

Sarah A

-add another amendment about putting board members on probation for a month period at the discretion of the ADs at the end of which they can be impeached if behaviour has not improved in next meeting as well

-add sensitive content warnings in programs and on the websites and in emails before auditions/in social media posts

Meeting Adjourned- Motion to Close

First: Neve Sugars-Keen

Second: Tyreike Reid