

Sock 'n' Buskin Board Meeting Meeting Minutes | December 1st, 2019

Present	Absent
Natascha Sekerinski	
Sarah Sheils	
Gabrielle Goudie	
Emily Wilson	
Alex Wilson	
Georgie Adams	
Tyreike Reid	
Victoria Ricciardelli	
Neve Sugars-Keen	
Nigel Klemencic-Puglisevich	
Niheatha Arumugam	

Motion to Open

Round Table-Board Updates:

Marketing

- **Social Media: Ty**
 - Posting P&P photos as congratulations to the cast, video of the Gala being uploaded sometime during Christmas
 - Getting ready for Angels turnover – Gabrielle is willing to fix CC on video
 - Sending out bio to Angels
- **Graphics: Victoria**
 - Posters for residence for upcoming auditions
 - Order of posters for the first week of January

Internal Coordinator: Neve

- November newsletter and blog post went out as planned
- Move up the date of the December newsletter and include the call for volunteers for Angels and King Lear

Events: Nigel and Niheatha

- Exam destressing event coming up, need the event posted on Facebook (social media)
- Idea of adult colouring book and other colouring materials from last year

Treasurer: Emily

- Basic updates, in the process of reimbursements

Production Coordinator: Gabrielle

- Media release forms needed for Angels, costume room will be organized soon, make a request to clean up/tidy when using the costume room (if you take something down and put it on the bench, put it back where you came from, etc.)
- Possibility of some new additions to the lighting system

External Coordinator: Georgie

- Volunteer feedback form - very positive, felt supported/valued. As their first time they felt welcomed, they wanted an opportunity to help out with costumes in the future.
- Finding volunteers for Angels/King Lear

Webmaster: Alex Wilson

- Issues with Paypal in Pride & Prejudice ticket sales (working on fixing it for King Lear)
- Sending Merch details to board soon

Artistic Directors: Sarah Sheils and Natascha Sekerinski

- The stand for the banner has been fixed
- Ordered more stickers
- Helping CMTS in costume room - figuring out the relationship
 - make sure that we are keeping their space clean as well
- Feedback form for P&P
 - enjoyed community
 - book rehearsals more ahead of time
 - improve communication skills between production team and cast
 - equity coordinator accessibility- make them more involved in the process
- The PMC offered to help us to prepare a new clause on accessibility and cast expectations
- Look into Dominion Chalmers church as a possible performing space for next year

Production updates:**Pride and Prejudice**

- People loved the show and it went well!

King Lear

- Blocking done
- Going well so far

Angels in America

- Have costumes and an Italian run today
- Have Zayd and Sam in as replacements
- Issues with memorization

Open Forum:

- Photos from Tim for Pride & Prejudice
 - Maintain our relationship with Tim but have more communication in the future
 - Have board members take additional photos for promotional purposes
 - **Victoria:**
 - Issues with noise surrounding cameras and cast awareness
 - Will have more communication with and warning for casts from the photographer and production time
- **Nigel:** is digitizing slides from the office

Meeting Adjourned - Motion to Close

First: Georgie Adams