

Sock 'n' Buskin Board Meeting

Meeting Minutes- September 13th 2020

Present	Absent
Neve Sugars-Keen	
Natascha Sekerinski	
Lauren McLaughlin	
Rachel Stanley	
Nicoletta Owens	
Tyreike Reid	
Sam Pomerant	
Niheatha Arumugam	
Grace Smith	
Georgie Adams	
Laney Haugen	
Arianna Fuke	

Motion to Open

First: Rachel

Second: Niheatha

Meeting Begins

Round Table-Board Updates

Marketing

- Social Media: Ty
 - Good social media engagement from Expo
 - Keep promoting stage managers and auditions
 - Working on building up the youtube channel (waiting to see if KM is accessible for a backstage tour)
- Graphics: Lauren
 - Stage managers and bad auditions graphics have gone out
 - Working on a general poster for the season
- Internal Coordinator: Arianna
 - Working on newsletters
 - Send anything that you want/need to be included during the last week of the month
- Outreach Coordinator: Nicoletta
 - Drafting up blog post for September
 - Drafting emails to community theatre groups etc. to see if they want to get involved

Events and Accessibility: Niheatha & Laney

- Launch party video is done (having trouble transferring- will look into wetransfer)
 - o Potentially post video to IGTV
- Expo went well but cannot find the full video
- Next event planned for November (SnB Idol)

Treasurer: Grace

- Budget is done
- Reimbursement forms will be available in the next week

Production: Sam

- Figuring out production form
- Looking to do the show over zoom (pending absolute confirmation for this) and discuss with Josiah his vision

External Coordinator: Georgie

- Going over volunteer list
- Drafted email for volunteers to confirm if they want to volunteer again
- Talk with Josiah to see what he needs for “Bad Auditions” volunteers

Webmaster: Rachel

- Bad audition sides are up

Artistic Directors: Natascha and Neve

- Please send notice of meeting absence as early as you can
- Send any comments in the chat while Natascha and Neve are speaking and the points can be gone over more in depth in Open Forum
- Continue sharing audition info and stage manager applications
- Costume room is a mess but hoping to get in to clear it up
- Will try to get merch out to people that ordered it by emailing them individually (or will hold onto it if people want until they come back to Ottawa)
- Statement about a sexual harassment policy was released by ADs
- A workshop will be set up with PMC about accessibility issues
- Waiting to hear back about safe talk workshop (Natascha has reached out about setting this up this)
- Need to expand sexual harassment policy in the constitution
 - o Asking board members to read constitution and send any comments or recommended changes to ADs in writing before the next board meeting

Production updates

- Bad Auditions

- Josiah- director, Natascha- stage manager
- So far, no need to worry about tabling for auditions- will let you know if more hands are needed
- Asking those that audition/actors to print their own copies of script but we will do it for them if they cannot

- All in the Timing

- “All in the Timing” still set to be at Live on Elgin

- Concord Floral

- May be looking for a new venue for Concord because we might not be able to access KM if the Winter semester proceeds online

Open forum

Laney- interested in having a bonding zoom chat where we won't have a meeting with a formal structure

- Give us time to chat and get to know each other

Ty- When will we know if KM is accessible for the Winter Term

- We might need to start looking into other places
- They might likely say that they don't know when it is available

Sam- Suggesting other venues such as outside venue owned by a company he has worked with

- We can look into other theatre venues in Ottawa not affiliated with the school to see what their restrictions are like

Motion to Close

First: Rachel

Second: Niheatha

Meeting Adjourned