

Sock 'n' Buskin Board Meeting Minutes
FEBRUARY 1, 2026



SOCK 'N' BUSKIN BOARD MEETING
MINUTES FEBRUARY 1, 2026

Meeting Chaired by:

Zane Labonté-Hagar, Co-Artistic Director

Minutes Prepared by:

Alina Haddad, Internal Coordinator

Sock ‘n’ Buskin Board Meeting Minutes
FEBRUARY 1, 2026

Attendance

Position	Councillor	Attendance Status
Artistic Director	Max Schneider (he/him)	Present
Artistic Director	Zane Labonté-Hagar (he/him)	Present
Archives and Alumni Coordinator	Julia Carroll (she/he/they)	Present
Equity and Accessibility Coordinator	Mac Doucet (he/him)	Present
Events Coordinator	Michael Biason (he/him)	Present
Graphics Coordinator	Hanna Giroux (she/her)	Present
Internal Coordinator	Alina Haddad (she/her)	Present
Outreach Coordinator	Donovan Martin (he/him)	Present
Production Coordinator	Anna Renaud (she/her)	Present
Production Coordinator	Evey Evitchenko (she/they)	Present
Social Media Coordinator	Megan Brooks (she/her)	<i>Regrets</i>
Treasurer	Smridhi Malhotra (she/they)	Present
Volunteer Coordinator	Abby Butler (she/her)	Present
Webmaster	Corey Newman (he/him)	Present

1. MOTION TO OPEN

- Moved by Julia Carrol; Seconded by Hanna Giroux
- Meeting opens at 9:34 a.m. EST

2. ROUND TABLE

a. Artistic Directors

- Wrapping up RNG
- Working on getting room bookings for LWO
 - Needing to specify that we’re a student group
- Program review for RNG

b. Archives and Alumni Coordinator

- Will be setting up a meeting with archives at MacOdrum to see if we can move our archives there

Sock 'n' Buskin Board Meeting Minutes

FEBRUARY 1, 2026

- Working on clipping reviews to keep them in our possession
- c. Events Coordinator
 - RNG event went well - one of the highest attended events this year
 - Working on Socks 'n' Shawarma
- d. Equity and Accessibility Coordinator
 - Put out RNG feedback form, sent it to board members who were uninvolved in production as well
- e. Graphics Coordinator
 - LWO Poster
 - Graphic for Socks 'n' Shawarma
- f. Internal Coordinator
 - Process of making and printing programs for RNG went well
 - Policy proposals can be voted on next meeting
 - Currently reaching out to cast and volunteers for LWO for documents
- g. Outreach Coordinator
 - Follow-up emails and thank-yous to reviewers and people that we did marketing with
 - Looking to book another marketing meeting with LWO
- h. Production Coordinators
 - Helping out with whatever RNG needed
 - Following up with Chris and emailing intimacy coordinator for LWO
 - Starting crew meetings for RNG, will try to be present for as many as possible
- i. Treasurer
 - Current amount \$70, 323. 66
 - Global transfer limit was set to \$250, trying to fix that
 - Reimbursements almost up to date
- j. Volunteer Coordinator
 - Trying to get all the LWO volunteers in the discord
 - Was there at tech and set con for RNG
 - Will attempt to attend as many LWO crew meetings as possible
- k. Webmaster
 - Ticket sale and tabling procedure was cleared up, went more smoothly for RNG

3. OPEN FORUM

- RNG Review
 - Marketing/ Media
 - Cast and crew more involved - positive experience

Sock 'n' Buskin Board Meeting Minutes

FEBRUARY 1, 2026

- More board members helping with headshots is beneficial to make sure no one is missed
- Looking for new some new opportunities for LWO marketing on top of the usual sources
 - Potential for additional newspaper and radio source
- Ticket Sales
 - Didn't have access to ticket tailor until last night, final number is to be determined
 - Possibility of removing the pay later option going forward with LWO
- Budget Updates
 - Spent \$538.47 without props and costumes (needs to be updated)
- Feedback (general/ pre-answers)
 - Separate meeting to discuss feedback before next board meeting
- General retrospective
 - Spending too much without being sure items would be used
 - Not keeping cast and crew too late after tech or dress for notes
- LWO
 - Current production status
 - All rehearsals have booked rooms until Feb 14th
 - Getting crew meetings started
 - Still needing all volunteers in the discord
 - Scheduling with actors is working very well for the most part
 - Marketing intro
 - Will try to reach out to CKUFM and CTV plus the usual reviewers (apt 613, broadway world, and Charlatan)
 - Megan to start planning social media posts
- Willies
 - Contract signed for to rent out Richcraft on April 8th
 - Issues with bill payment limit getting in the way of deposit
 - Board members should show up to set up and finalize speeches as early as possible on the day
 - Need a work around for sending Willies invites to everyone all at once
 - Mail chimp, or sending emails in intervals
 - Possible fundraising mask making event in March
- CUSA update
 - CUSA wants us to sign a memorandum of understanding as a Carleton levy group
 - Under the section for financial accountability, they want us to not accumulate 15% of levy fund in surplus, unless there is a justifiable reason

Sock 'n' Buskin Board Meeting Minutes

FEBRUARY 1, 2026

- Not sure if this effects all the money we have accumulated in the past or if it is just going forward
- There is the potential to defend our accumulation of the funds
- There should be transparency with CUSA, our surplus could still be considered “justifiable”
- Unclear if all other levy groups have signed it
- Preferably will set up meeting with CUSA before signing to have clarity on what the impact would be for the company
- Board Elections
 - Eligibility
 - Anyone that is not graduating can re-apply
 - Outgoing board members will run the elections
 - AD applications should be out before March 1st
 - Everyone who does not apply for AD will interview those applying for the position
 - If not elected AD, that individual can still apply for other executive positions
 - One-on-ones
 - Board members can set up meetings with ADs to discuss how they've done in their position and what they are planning going forward

4. MOTION TO CLOSE

- Moved by Michael Biason; Seconded by Hanna Giroux
- Meeting closes at 10:49 a.m. EST