

**Sock 'n' Buskin Board Meeting Minutes**  
APRIL 25, 2026



**SOCK 'N' BUSKIN BOARD MEETING**  
**MINUTES APRIL 25, 2026**

**Meeting Chaired by:**

**Max Schneider, Co-Artistic Director**

**Minutes Prepared by:**

**Alina Haddad, Internal Coordinator**

# Sock 'n' Buskin Board Meeting Minutes

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## Attendance

Position	Councillor	Attendance Status
Artistic Director	Max Schneider (he/him)	Present
Artistic Director	Zane Labonté-Hagar (he/him)	Present
Archives and Alumni Coordinator	Julia Carroll (she/he/they)	Present
Equity and Accessibility Coordinator	Mac Doucet (he/him)	Present
Events Coordinator	Michael Biason (he/him)	Present
Graphics Coordinator	Hanna Giroux (she/her)	Present
Internal Coordinator	Alina Haddad (she/her)	Present
Outreach Coordinator	Donovan Martin (he/him)	Present
Production Coordinator	Anna Renaud (she/her)	Present
Production Coordinator	Evey Evitchenko (she/they)	Present
Social Media Coordinator	Megan Brooks (she/her)	Regrets
Treasurer	Smridhi Malhotra (she/they)	Regrets
Volunteer Coordinator	Abby Butler (she/her)	Regrets
Webmaster	Corey Newman (he/him)	Present

### 1. Motion to Open

- Moved by Max Schneider; Seconded by Julia Carrol
- Meeting opens at 10:03am EST

### 2. Finances Overview

#### a. Budget

- Little Women
  - ticket sales - made more than the projected amount every show other than friday
  - Production expenses led to the show going a little bit under breaking even
    - Biggest expenses in hair and makeup, as well as props
    - Under in other areas (like paint and lumbar, etc.)

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- All around -\$1445
- b. Bank Balance
  - Bank balance is currently \$81,743.42
  - Numbers will change in the next week as honorariums are paid out
- 3. **Round Table** – Position Updates and Season Highlights
  - a. Artistic Directors
    - Recently handling electing the new Board of executives and new Co-ADs
    - Got to do AD and board interviews in person this year
    - Supported board members, production teams, and shows in various technical and administrative areas
    - The scope of productions has continued to grow successfully
  - b. Archives and Alumni Coordinator
    - Archives moves to internal role next year
      - Internal will be head of archives committee
    - Laying the groundwork for future projects this year
      - Looking for ways the public can engage with the company's archives
    - Highlight has been getting to meet with SnB alumni
  - c. Equity and Accessibility Coordinator
    - Highlight of the season has been getting to know so many people with the level of involvement that Equity has in all of the shows
  - d. Events Coordinator
    - The past few months have been dedicated to the Willies
    - Highlight of the season has been the Willies coming together
    - Another highlight was the Black hair and makeup workshop that was done with the help of Donovan
      - Looking forward to similar events in the future
  - e. Graphics Coordinator
    - Most recent graphics done were for AGM and Board applications
    - Highlight was working with production teams and getting to upload drawings onto Canva
  - f. Internal Coordinator
    - Policies have been updated to reflect how the company functions
    - There is now a new contract created for the assistant director position as well as only one liability form
    - There are now three new options for program layouts after the introduction of a new production team member, going forward there are good examples for different things that can be added to them (summary page for rng, author bio, coming soon pages, etc.)

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- g. Outreach Coordinator
  - Connections made with different theatre companies and media companies that can be beneficial in the future
    - Campus radio, etc.
  - Would like to send more thank-you's to the people that were worked with this year to ensure maintaining those relationships
- h. Production Coordinators
  - Costume room heavily organized
    - Found some OLT costumes to be returned
  - Processed returns and wrapped up Little Women
  - Highlight of the season has been getting to work so closely with the production teams and getting to see their visions come to life
  - Getting to know new people within SnB and encourage further involvement
- i. Webmaster
  - Continuing regular updates
  - Cleaning up things that aren't needed in WordPress
  - Updating old show information on the website
  - Removed unpaid ticket reservation
  - New way to book auditions that is tidier and more professional

### Governance Discussion

#### 4. Constitution Review

- a. Prepared amendment proposals: [View proposed changes here.](#)
  - i. Proposal 1: Board of Executive Responsibilities
    - Removing the archives position from the list of executives
    - Updating responsibilities for other roles since they have evolved
    - Adding “coordinator” after “events”
    - Changing the numbers because archives has been removed (and combined with internal)
    - Seconded by Julia Carroll
    - Responsibility for equity coordinator to be at sensitive content rehearsals to the best of their ability, but the onus not being completely on them to handle things but also the production team
    - 15 hands in favour out of 19
  - ii. Proposal 2: General Membership Limitation
    - Adding an age limit
    - Also a distinction on how long someone may remain a general member

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- Has to be recent (within 2 years), specifying that they became a general member through a contract as a volunteer
    - Seconded by Michael Biason
    - 18 hands in favour out of 19
  - iii. Proposal 3: Removal from the Board of Executives
    - Concerns with length of time someone is able to submit an appeal
      - Decision that it may be done at any time
    - Section left intentionally vague in terms of procedure because that varies contextually, this is only an outline on things that must be considered if someone is to appeal a decision
    - Seconded by Anna Renaud
    - 15 hands in favour out of 19
- b. Policy proposals: [View proposed changes here.](#)
  - i. Volunteer Recruitment
    - Unanimous decision
  - ii. Production Team Composition
    - The role of the AsD can be changed once it has existed for a longer period of time, it is still in the process of being defined
    - AsD definition is also somewhat dependant on the director of the production
    - Unanimous decision
  - iii. Pre-show Activities
    - Unanimous decision
  - iv. Feedback form/ review
    - Important clarification that the Board receives all responses after the Equity Coordinator has reviewed them to make sure they are completely anonymous
    - Unanimous decision
- c. Section-by-section review

### **5. Motion to Close**

- Moved by Max Schneider; Seconded by Zane Labonté-Hagar
- Meeting closes at 1:12pm EST